

PROGRAM AND AWARD PLANNING FORM

Program: Medical Assisting Technology (MAT)
Award: Associate in Applied Science Degree
Catalog: 2019-2020

Entering students are required to complete ORI 107. Transfer students are exempt from this requirement.

STUDENT NAME _____ **STUDENT NUMBER** _____

Semester/Year	Grade	General Education and Core Requirements	HRS
_____	_____	Area I: Written Composition	3
_____	_____	**ENG 101 English Composition I	3
_____	_____	Area II: Humanities and Fine Arts	6
_____	_____	SPH 107 Fundamentals of Public Speaking	3
_____	_____	Humanities and Fine Arts Elective: Choose one from:	3
_____	_____	ENG 251 American Literature I	
_____	_____	ENG 252 American Literature II	
_____	_____	ENG 261 English Literature I	
_____	_____	ENG 262 English Literature II	
_____	_____	ART 100 Art Appreciation	
_____	_____	MUS 101 Art Appreciation	
_____	_____	PHL 106 Introduction to Philosophy	
_____	_____	PHL 206 Ethics and Society	
_____	_____	REL 100 History of World Religions	
_____	_____	REL 151 Survey of the Old Testament	
_____	_____	REL 152 Survey of the New Testament	
_____	_____	SPA 101 Introductory Spanish	
_____	_____	Area III: Natural Sciences and Mathematics	7
_____	_____	MTH 116 Mathematical Applications or MTH 100	3
_____	_____	BIO 103 Principles of Biology I OR BIO 101 Intro to Biology I or BIO 220 Microbiology	4
_____	_____	Area IV: History, Social and Behavioral Science	3
_____	_____	PSY 200 General Psychology	3
_____	_____	Area V: Technical Concentration and Requirements	50
_____	_____	CIS 146 Microcomputer Applications	3
_____	_____	MAT 101 Medical Terminology	3
_____	_____	MAT 102 Medical Assisting Theory I or BIO 201	
_____	_____	BIO 201 Human Anatomy and Physiology	3
_____	_____	MAT 103 Medical Assisting Theory II OR BIO 202	
_____	_____	BIO 202 Human Anatomy and Physiology II	3
_____	_____	MAT 111 Clinical Procedures I for the Medical Patient	3
_____	_____	MAT 120 Medical Administrative Procedures I	3
_____	_____	MAT 121 Medical Administrative Procedures II	3
_____	_____	MAT 125 Laboratory Procedures I	3
_____	_____	MAT 128 Medical Law and Ethics	3
_____	_____	MAT 200 Management of Office Emergencies	2

_____	_____	MAT 211 Clinical Procedures II for the Medical Assistant	3
_____	_____	MAT 215 Laboratory Procedures II	3
_____	_____	MAT 216 Medical Pharmacology for the Medical	4
_____	_____	MAT 220 Medical Office Insurance	3
_____	_____	MAT 228 Medical Assistant Review Course	1
_____	_____	MAT 229 Medical Assisting Preceptorship	3
_____	_____	HIT 230 Medical Coding	3
_____	_____	EMS 100 Cardiopulmonary Resuscitation I	1

MAT with Phlebotomy Focus

_____	_____	MAT 239 Phlebotomy Preceptorship	
_____	_____	Or <u>MAT with Billing & Coding Focus</u>	3
_____	_____	HIT 232 Medical Coding Systems II	3
_____	_____	OAD 242 Office Internship	3

****Keyboarding skills are essential for the successful completion of English 101.**

_____	Total General Education Core	20
_____	Total Technical Concentration	56
_____	Total Semester Credit Hours	76

Student's Signature

Date

Advisor Signature

Date