

**Training for Existing Business and Industry Network (TEBIN)**  
**Minutes from August 29, 2007**

Meeting began at 10:30 a.m. with introductions of attendees. Denny Smith, President of the TEBIN organization, gave a historical view of the past TBIN organization and the relationship with the Department of Postsecondary Education. Explanation of the name change from TBIN to TEBIN was given.

Dr. Matthew Hughes, Director of Workforce Development for the Department of Postsecondary Education, addressed the group. Points given were as follows:

- This is the state TBI professional organization.
- Need to address existing industry as requested by Chancellor Byrne.
- Plans in the works to align Workforce Development functions in Alabama to avoid duplication of effort.
- Potential to use the 10 workforce regions as advisory boards.
- TBI professionals must connect with workforce regional advisory boards in the future.
- Attempting to obtain monetary resources for grant funding for training in existing industries.
- Possibility of driving funds to the regional boards for training purposes.
- Potential to have a staffed office for regional boards for funding and resource management.

Dr. Hughes asked Al Etheridge from Workforce 9 to explain the setup for the staffed office in region 9. Al Etheridge staffs an office to support Workforce Development efforts in region 9. Task forces were developed in meetings to breakout plans for the area's future needs. An advisory council board is currently being setup.

Dr. Hughes followed Mr. Etheridge in explanation of Chancellor Byrne's mission for the two-year college system. Chancellor Byrne's mission for the system is:

1. Workforce Development
2. Adult Education
3. Academic Transfer

The mission of the two year system will be reiterated in the above order to the Presidents of the two-year colleges. This emphasis will be given to the Presidents in order to prepare colleges for the elevated role of the TBI and training functions. Dr. Hughes encouraged new employees in the TBI area to visit other colleges and get to know the colleagues in the TEBIN organization.

Denny Smith discussed the need for a web developer and a way to develop a listserv to post questions for response. Volunteers were solicited for these tasks of the organization.

The next meeting for the TEBIN group will be part of the ACA organization meeting on November 18 from 2:00 – 3:30 p.m. A reminder will be sent to all in the organization.

Future plans for meetings will involve presentation by training vendors. Non-profits will be allowed to come to the meetings to present information if deemed appropriate by the executive committee. Plans to bring in national speakers for professional development opportunities will be reviewed during the upcoming year. Plans for a state trip in 2009 will be made in the upcoming months. A trip was made in 2003 to South Carolina; a similar trip to another location will be planned.

Lunch was provided for the group by TEBIN at the Commerce Cafeteria.

Next formal meeting will be February 6<sup>th</sup> at DPE in combination with a Hyundai tour. Thirty-two people will be accommodated through the tour. A reminder/sign-up will be sent to the group.

Ideas for the next meeting were solicited. WT Washington explained the new Plumbing partnership program with the possibility of bringing the board to a meeting for explanation and encouragement of other colleges to come on board.

Susan Miller mentioned several ideas to develop ways for the TEBIN organization to make a difference in the state. CEU coordination for various professional and looking into testing sites for various professional certifications could be immediate responses.

Attendance at the Alabama Workforce Development Conference, September 12 – 14, was encouraged for TBI professionals.

Amy Brabham gave explanation of Workforce Development plans for ACA and encouraged of TBI professionals to attend the conference.

A new tablecloth and tabletop will be ordered for advertisement purposes.

Susan Miller explained the \$150 per college TEBIN fee. Susan will send invoices to the group in attendance. A budget report was presented by Susan to the group. Paperweights were bought as an item for each attendee. Lunch at the meeting will be invoiced to the TEBIN organization.

The floor was opened up for questions. A question was discussed surrounding the personnel hiring issues currently required by the two-year college system. Due to the complexity of the questions, a subcommittee was developed with members Al Bennett, Brad James, Charles Ireland, and Cheri Barnard to review and report back to the entire group regarding personnel issues.

Executive committee members are currently as follows:

Denny Smith, President  
Susan Miller, Vice-President and Treasurer  
Amy Brabham, Secretary

Each of the above positions will rotate on a 2 year schedule into the next position level. New individuals will fill-in from the Secretary position.

E-mails about meeting will be sent by Amy Brabham 3 – 4 weeks before each planned meeting. Future sites for meetings were requested to be e-mailed to Amy Brabham.

Meeting adjourned at 1:17 p.m.

Respectfully submitted,

Amy Brabham  
TEBIN Secretary