



Health Studies Division

Humphrey Lee, Ed.D.
President

Practical Nursing Program Information/Application Packet

(PLEASE READ ENTIRE PACKET CAREFULLY)

December 1st, 2011

Dear Prospective Student,

Thank you for your interest in the **Practical Nursing Program (LPN)** at Northwest-Shoals Community College. We admit one PN class every fall (August). The **deadline** for application is **April 1st, 2012**. – **Since April 1st falls on Sunday in 2012, the application will be accepted until NOON on April 2nd for 2012 only.**

The following information details the admission criteria:

1. Complete and submit college admissions application to the admissions office prior to application deadline
2. Complete and submit application to the nursing program to the Nursing office (Separate from college application)
3. Have an unconditional admission to the college
4. Be in good standing with the college
5. Submit official high school transcripts showing graduation **OR** official GED report to the Admissions Office. A final transcript with proof of graduation must be received by June 1st.
6. Submit official transcripts from ALL other colleges attended to the Admissions Office prior to application deadline
7. Have a minimum of 2.5 cumulative grade point average based on the most recent 24 credit hours completed.
8. If you are enrolled at another college during spring semester, a final transcript must be received by the Admissions Office by June 1st.
9. Have taken the TEAS V and attach a copy of the scores to the nursing application. **If you took the test at another college, it's your responsibility to contact ATI and have the scores sent to NW-SCC by the application deadline. Test must have been completed within the last three years prior to the application deadline.**
10. Eligible to enroll in ENG 101 or have completed ENG 101 with a grade of C or higher (Placement test and completion of developmental courses may be required)
11. Eligible to enroll in MTH 116, MTH 100 (Intermediate College Algebra) or higher level, or have completed MTH 116, MTH 100 or higher level with a grade of C or higher (Placement test and completion of developmental courses may be required.)
12. Meeting the essential functions required for nursing.

“Where Excellence Counts”

Shoals Campus * P.O. Box 2545 * Muscle Shoals, AL 35662 * 256/331-5200 * Fax 256/331-5222
Phil Campbell Campus * 2080 College Road * Phil Campbell, AL 35581 * 256/331-6200 * Fax 256/331-6272

Admission to the Practical Nursing Program is competitive; the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimum admission criteria does not guarantee admission into the nursing program.** After meeting all minimum criteria, applicants are ranked using a point system based on the TEASV Score and grades in the selected college level science and math courses. Grades in selected high school courses may be used for ranking students who have not attended any college or completed any college courses.

Notification of Status

Every applicant, regardless of the outcome, is notified by letter of the decision regarding their application.

Frequently Asked Questions:

1. **“Do I have to have all my academics finished to apply for the program?”** No, but it greatly improves your chances for successful admission and progression.
2. **“I already have a degree in _____ . “Do I still have to take the TEASV test? Or I am transferring from _____ and Admissions told me I don’t have to take the TEASV?”** For admissions to the college-no. For admission into nursing-yes. This is required of every nursing applicant, regardless of educational background. Without a TEASV score your application to nursing cannot be considered.
3. **“Can NWSCC see my TEASV scores if I took my test at another College?”** No, it’s your responsibility to contact ATI and have the scores sent to NWSCC.
4. **“I’m in name of class now and won’t have a final grade until after the deadline date. Can I bring a letter from my instructor showing what my grade is now?** Only final grades from official transcripts can be considered; since the April 1st deadline falls during spring semester, those courses will be included to establish eligibility. **But if you are attending another college, the final transcript must be received by June 1st.**
5. **“How do I get on the waiting list?”** Contrary to popular myth, there is no waiting list. If you are not admitted during this cycle, you have to re-apply for the next admission period.
6. **“Will letters of recommendation help?”** We will be happy to put such letters in your file if you request, but in interest of fairness points are awarded based solely on your performance on the TEASV test and academics.
7. **“What is the new nursing admission exam”** It is the TEASV; please check the nursing website at <http://www/nwsc.edu/nursingweb/lpn.html> for more information.
8. **“Can I take nursing online?”** NW-SCC does not teach nursing courses online although computer testing and some hybrid courses do exist in the curriculum.
9. **“Can I take nursing classes in the evening?”** No, Nursing classes are taught during the day.
10. **“After I have been accepted to the Practical Nursing Program, how many days per week will I be in class, lab, or clinical?”** On average, students in the program will be in class, lab, or clinical up to four (4) days per week. If you must take a general education course along with nursing courses, you may be in class more often.

Along with the Practical Nursing Application, attached you will find a copy of the PN Application checklist for your reference. If you have any other questions or concerns about the program, please contact me at 256-331-6207 or 256-331-5337.

Sincerely,

Shelia Smith, RN, MSN
Director of Nursing Education

Attachments: PN Application Checklist (keep for you reference)
PN Application Form (complete and submit)

Application Checklist for Practical Nursing Program (PN)


For Fall 2012-2013 admission, the student must meet the following minimum criteria by the application deadline (***APRIL 1st, 2012- Since April 1st falls on Sunday in 2012, the application will be accepted until NOON on April 2nd for 2012 only.***) in order to be eligible for consideration for admission into the Practical Nursing Program at Northwest-Shoals Community College:

1. _____ Complete and submit college admissions application to the admissions office
2. _____ Complete and submit application to the nursing program to the Nursing office (Separate from college application)
3. _____ Have an unconditional admission to the college
4. _____ Be in good standing with the college
5. _____ Submit official high school transcripts showing graduation **OR** official GED report to the Admissions Office. (NOTE: final transcript with proof of graduation must be received by June 1st)
6. _____ Submit official transcripts from ALL other colleges attended to the Admissions Office (NOTE: Must have a minimum of 2.5 cumulative grade point average based on the most recent 24 credit hours completed. Those students enrolled for spring term at another college must have a final transcript received in the admissions office by June 1st.)
7. _____ Have taken the TEAS-V and submit a copy of the scores with the nursing application, **if the test was taken at another college other than NW-SCC, it's the students responsibility to contact ATI and have the scores sent to NW-SCC by application deadline. Test must have been completed within the last three years prior to the application deadline**
8. _____ Eligible to enroll in ENG 101 or have completed ENG 101 with a grade of C or higher (Placement test and completion of developmental courses may be required)
9. _____ Eligible to enroll in MTH 116, MTH 100 (Intermediate College Algebra) or higher level **or** have completed MTH 116, MTH 100 or higher level with a grade of C or higher (Placement test and completion of developmental courses may be required.)
10. _____ Meeting the essential functions required for nursing

Meeting minimum admission criteria does not guarantee admission into the nursing program

After meeting all minimum criteria, applicants are ranked using a point system based on the TEAS V Score and grades in the selected college level science and math courses. Grades in selected high school courses may be used for ranking students who have not completed college courses.

**NURSING PROGRAM APPLICATION
PRACTICAL NURSING (PN) OPTION**

<p>Northwest-Shoals Community College Attn: Nursing Office 2080 College Road Phil Campbell, AL 35581</p> <p>Telephone: (256) 331-6279 or 1-800-645-8967 ext. 6279</p>		<p><u>OFFICIAL USE ONLY</u></p> <p>DATE RECEIVED:</p> <p>RECEIVED BY:</p>
PLEASE PRINT		
<p>New Applicant: <u> X </u></p> <p>Academic Year: <u> Fall 2012 - 2013 </u></p> <p align="center">Deadline: April 1st, 2012</p>	<p>Re-Admit:</p> <p>_____ Fall _____</p> <p>_____ Spring _____</p> <p>Academic Year _____ Summer _____</p> <p align="center"> Fall Deadline: May 15th Spring Deadline: October 15th Summer Deadline: February 15th </p>	
Social Security Number: _____		NW-SCC Student Number: _____
Home Phone: _____ () _____	Cell/ Alternate Phone: _____ () _____	Work Phone: _____ () _____
Name: Last, First, Middle		E-mail Address: _____
Names that may appear on transcripts or other records if different from current name.		Date of Birth: Month, Day, Year
Local Address: Street Number and Name		
City	State	Zip Code
Permanent Address: Street Number and Name (if different from above)		
City	State	Zip Code
FOR STATISTICAL PURPOSES ONLY		
The Associate Degree Nursing Program adhere to the policy of Northwest-Shoals Community College related to Non-Discrimination, Disabilities Policy and the Family Education Rights and Privacy Act of 1974.		
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Racial/Ethnic (For compliance with State and Federal Reports/Regulations)		
<input type="checkbox"/> White, Non-Hispanic	<input type="checkbox"/> Native American	<input type="checkbox"/> Hispanic (Spanish)
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Other
		What is your primary spoken language?
Do you have TEAS V test within the last 3 years? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, Date _____ Score _____; If no, you must take a TEAS V test, and submit a copy of the scores with nursing application		
Have you previously been admitted to either Nursing Program? <input type="checkbox"/> YES <input type="checkbox"/> NO ; <input type="checkbox"/> ADN <input type="checkbox"/> LPN ;		
If yes, enrollment: from _____ till _____ ; Reason for Withdrawal		
_____ Semester / Year	_____ Semester / Year	
Have you attended any other colleges? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, please list names of all accredited colleges and universities attended		<u>Last Term Enrolled</u>
<u>Name of College(s) Attended</u>		<u>(Indicate if Currently Enrolled & Term)</u>
_____		_____
_____		_____
Official transcripts of all accredited colleges and universities attended must be on file in the Admission Office by the application deadline.		
Have you ever been enrolled in another Nursing Program at another college? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, what college did you attend and what was the reason for withdrawal? _____		

And you must submit a letter of good standing from the Nursing Program Dean/Director by the application deadline.		

Student Signature Is Required on Next Page

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NURSING PROGRAM APPLICATION PRACTICAL NURSING (PN) OPTION

THE ALABAMA COLLEGE SYSTEM NURSING PROGRAMS ESSENTIAL FUNCTIONS

The Alabama College System endorses the Americans' with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities.

The essential functions delineated below are necessary for nursing program admission, progression and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

- 1) Sensory Perception
 - a) Visual
 - i) Observe and discern subtle changes in physical conditions and the environment
 - ii) Visualize different color spectrums and color changes
 - iii) Read fine print in varying levels of light
 - iv) Read for prolonged periods of time
 - v) Read cursive writing
 - vi) Read at varying distances
 - vii) Read data/information displayed on monitors/equipment
 - b) Auditory
 - i) Interpret monitoring devices
 - ii) Distinguish muffled sounds heard through a stethoscope
 - iii) Hear and discriminate high and low frequency sounds produced by the body and the environment
 - iv) Effectively hear to communicate with others
 - c) Tactile
 - i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics
 - d) Olfactory
 - i) Detect body odors and odors in the environment
- 2) Communication/ Interpersonal Relationships
 - a) Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
 - b) Work effectively in groups
 - c) Work effectively independently
 - d) Discern and interpret nonverbal communication
 - e) Express one's ideas and feelings clearly
 - f) Communicate with others accurately in a timely manner
 - g) Obtain communications from a computer
- 3) Cognitive/Critical Thinking
 - a) Effectively read, write and comprehend the English language
 - b) Consistently and dependably engage in the process of critical in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings
 - c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
 - d) Satisfactorily achieve the program objectives
- 4) Motor Function
 - a) Handle small delicate equipment/objects without extraneous movement, contamination or destruction
 - b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
 - c) Maintain balance from any position
 - d) Stand on both legs
 - e) Coordinate hand/eye movements
 - f) Push/pull heavy objects without injury to client, self or others
 - g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
 - h) Walk without a cane, walker or crutches
- 5) Professional Behavior
 - a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others
 - b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
 - c) Handle multiple tasks concurrently
 - d) Perform safe, effective nursing care for clients in a caring context
 - e) Understand and follow the policies and procedures of the College and clinical agencies
 - f) Understand the consequences of violating the student code of conduct
 - g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
 - h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
 - i) Not to pose a threat to self or others
 - j) Function effectively in situations of uncertainty and stress inherent in providing nursing care
 - k) Adapt to changing environments and situations
 - l) Remain free of chemical dependency
 - m) Report promptly to clinicals and remain for 6-12 hours on the clinical unit
 - n) Provide nursing care in an appropriate time frame
 - o) Accepts responsibility, accountability, and ownership of one's actions
 - p) Seek supervision/consultation in a timely manner
 - q) Examine and modify one's own behavior when it interferes with nursing care or learning

STUDENT STATEMENT

I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge I have the ability to perform these functions with or without reasonable accommodations. I understand that a further evaluation of my ability may be required and conducted by the nursing faculty if deemed necessary to evaluate my ability prior to admission to the program and for retention and progression through the program. Requests for reasonable accommodations should be directed to: ADA Coordinator, Linda Waide, at 331-5321 or lwaide@nwsc.edu

I also understand that completion of this application is a component of the student profile and does not in itself grant admission to the nursing program. I understand a new application must be re-submitted if I am not selected. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to refuse admission and/or dismiss the student. I also understand that all students in Health Studies Division will be required to undergo drug testing and maybe required to undergo a background check during the program.

X	
Student Signature	Date
Student PRINTED Name	