

For Information on the following Safety classes contact the Center for Environment and Safety Education. Call 331-5422 or 1-800-645-8967, Ext. 5422.

SAFETY EDUCATION TRAINING

Course No.	Course Description	Date	Sessions	Time	Days	Bldg.	Cost
CEU 186A	OSHA STANDARDS FOR GENERAL INDUSTRY (ENGLISH VERSION)	AUGUST 12-13	2	8:00 A.M.-5:00 P.M. 8:00 A.M.-11:00 P.M.	TH F	BEVILL	\$195.00
CEU 188A	HAZWOPER WASTE SITE WORKER	JUNE 21-25	5	8:00 A.M.-5:00 P.M.	M-F	BEVILL	\$695.00
CEU 188B	HAZWOPER WASTE SITE REFRESHER	JULY 22	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00

For Information on the following Emergency Medical Services classes contact the EMS Department. Call 331-5436 or 1-800-645-8967, Ext. 5436.

EMERGENCY MEDICAL SERVICES

Course No.	Course Description	Date	Sessions	Time	Days	Bldg.	Cost
CEU 137N	HEARTSAVER CPR/AED/FIRST AID	TBA	TBA	TBA	TBA	BEVILL	\$45.00
CEU 136C	BLS FOR HEALTHCARE PROVIDERS-INITIAL	TBA	TBA	TBA	TBA	BEVILL	\$50.00
CEU 136C	BLS FOR HEALTHCARE PROVIDERS-RENEWAL	TBA	TBA	TBA	TBA	BEVILL	\$40.00
CEU 136H	BLS/CPR INSTRUCTOR COURSE	JULY 20 & 22	2	5:00 P.M.-9:00 P.M.	T & TH	BEVILL	\$117.50
CEU 136E	ACLS PROVIDER	JUNE 8 & 10	2	5:00 P.M.-9:00 P.M.	T & TH	BEVILL	\$117.50
CEU 136B	PALS PROVIDER	JUNE 22 & 24	1	5:00 P.M.-9:00 P.M.	T & TH	BEVILL	\$117.50
CEU 136V	EMERGENCY VEHICLE OPERATORS COURSE	JUNE 9 & 16	2	8:00 A.M.-4:00 P.M.	W	BEVILL	\$117.50
CEU	EMT-BASIC REFRESHER	TBA	TBA	TBA	TBA	BEVILL	\$50.00
CEU	EMT-PARAMEDIC REFRESHER	TBA	TBA	TBA	TBA	BEVILL	\$117.50
CEU	PEPP PROVIDER	JUNE 21-22	2	8:00 A.M.-4:00 P.M.	M T	BEVILL	\$117.50
CEU	PHTLS PROVIDER	JULY 23 & 24	2	8:00 A.M.-4:00 P.M.	M T	BEVILL	\$117.50

NON-CREDIT COMPUTER CLASSES

Unless otherwise noted, all non-credit computer courses ar \$93.00 (price includes materials). Courses are 8 hours long and day courses meet 2 consecutive days (4 hours each day) 8:00 a.m. until 12:00 noon. We also schedule night courses that meet 2 weeks, 2 nights per week, 6:00 p.m. until 8:00 p.m. If you are interested in taking any computer course call us at the number below. We will work with you to schedule the course to meet your needs at a time convenient to your schedule. Call 256-331-5297 for registration, questions, or to schedule a course.

CEU225P ACCESS LEVEL I

This course provides an overview of database concepts and terminology; design principles, create tables to hold data and then establish relationships, modify the design of and work with data in tables, create, modify the design of, and work with select queries, create and modify forms to work with your data, and create and modify reports to select, organize, and print data.

CEU225R ACCESS LEVEL II

This course is a continuation of Access Level I. You will learn how to enhance your database designs by using the principles of table relationships and referential integrity, integrate data with other applications, modify a table design to control data entry, find data with filters and queries, customize forms and reports and create data access pages. You will use advanced capabilities of Access to work with improperly structured data, perform summary operations of data, and create macros to automate tasks, enhance forms and reports, and use Access data in other Office applications.

CEU227G ADOBE ACROBAT

You will explore the work environment, and practice creating and manipulating Portable Document Format (PDF) files. Some of the topics you will cover include: how to create a PDF file, how to modify a PDF file by adding navigation to it, how to add sound and movie clips to a PDF file, how to annotate (add additional comments to) a PDF file, how to create PDF forms, how to create an index of PDF documents, how to add security to PDF documents, and how to distribute PDFs.

CEU227D PUBLISHER

Learn to create effective, high impact publications and Web sites with Publisher. You can turn your ideas into professional-looking publications, in print and online.