

DISTANCE EDUCATION INFORMATION

- Online course material for Fall 2011 may not be posted until Monday, August 23, 2011. Therefore, students may not be able to log into Moodle until this date.
- All distance courses require at least one on-campus or proctored exam.
- Distance education classes are not self-paced. Students will have assignment deadlines throughout the semester.
- If you have questions, please contact April Cookson at 256-331-5395 or Carol Kerr at 256-331-5453.

Any student who would like to enroll in distance education courses must complete an online orientation before registering unless the student meets one of the following criteria:

- distance orientation completed in a prior semester
- score of a 'C' or higher in a distance course within the past year

The orientation may be completed in Moodle at any time. Students must have an Admissions Application on file in order to complete the orientation for distance courses.

Moodle Login Instructions:

Go to NW-SCC website homepage: <http://www.nwsccl.edu>
 Click on Moodle under Featured Links
 Username: NW-SCC Student Number
 Password: Six-Digit Birthdate

TELEWEB COURSES - TeleWeb courses are designed to accommodate the educational needs of students who have access to and experience with a computer and the Internet and access to a television and DVD player.

WEB COURSES - Online courses are designed to accommodate the educational needs of students who have access to and experience with a computer and the Internet.

BLENDED COURSES - Blended courses require students to come on-campus for certain activities such as labs, presentations, or speeches. Students complete the lecture portion of the class without coming to campus.

Check Out www.nwsccl.edu
 for college information:

*NW-SCC OneCard, Holidays, Club News,
 Upcoming Events, Job Opportunities, Closings*

STUDENT INSURANCE BENEFITS

ELIGIBILITY

All eligible students of Northwest-Shoals Community College are covered for the activities while under the care and direction of the school with the exception of Dual Enrollment/Dual Credit.

POLICY EFFECTIVE DATE

The Policy is effective from semester to semester.

MEDICAL EXPENSE BENEFITS

If the Insured Student incurs eligible expenses as the result of a covered injury, directly and independently of all other causes, the Company will pay the charges incurred for such expense within 52 weeks, beginning on the date of accident. Payment will be made for eligible expenses not to exceed \$10,000. The first such expense must be incurred within 60 days after the date of the accident. "Eligible Expense" means charges for the following necessary treatment and service, not to exceed the usual and customary charges in the area where provided, including:

- 1) Medical and surgical care by a physician;
- 2) Radiology (X-rays);
- 3) Prescription drugs and medicines;
- 4) Dental treatment of sound natural teeth;
- 5) Hospital care and service in semi-private accommodations, or as an outpatient;
- 6) Ambulance service from the scene of the accident to the nearest hospital;
- 7) Orthopedic appliances necessary to promote healing.

CLAIM PROCEDURE

In the event of an accident, the student should:

- 1) Report immediately to the nearest doctor or hospital.
- 2) A completed claim form is required for each accident in order to process the claim. Secure a claim form from the cashier's office or online at www.studentplanscenter.com. Complete and sign the claim form, attach all medical and hospital bills and mail to the Plan Underwriter below.

For a detailed brochure on the NW-SCC Student Insurance Policy, please contact the NW-SCC Cashiers' Office at 256-331-5226 (Shoals Campus) or 256-256-6382 (Phil Campbell Campus).

Accreditation

Northwest-Shoals Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate in Arts, Associate in Science, Associate in Applied Science, and Associate in Occupational Technology degrees as well as certificates in occupational areas. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4501 for questions about the accreditation of Northwest-Shoals Community College.

An Equal Employment Opportunity Institution

It is the official policy of the Alabama Postsecondary Department of Education and Northwest-Shoals Community College that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

SAFETY EDUCATION TRAINING

Course No.	Course Description	Date	Sessions	Time	Days	Bldg.	Cost
CEU 186B	OSHA STANDARDS FOR GENERAL INDUSTRY (ENGLISH VERSION)	OCTOBER 26-27	2	8:00 A.M.-5:00 P.M. 8:00 A.M.-12:00 A.M.	W TH	BEVILL	\$195.00
CEU 188B	HAZWOPER WASTE SITE REFRESHER	SEPTEMBER 22	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00
CEU 188B	HAZWOPER WASTE SITE REFRESHER	OCTOBER 20	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00
CEU 188B	HAZWOPER WASTE SITE REFRESHER	NOVEMBER 10	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00
CEU 188B	HAZWOPER WASTE SITE REFRESHER	DECEMBER 8	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00
CEU 188A	HAZWOPER WASTE SITE WORKER	NOVEMBER 14-18	5	8:00 A.M.-5:00 P.M.	M-F	BEVILL	\$695.00

For more information, contact the Center for Environment and Safety Education. Call 256-331-5422 or 1-800-645-8967, Ext. 5422.

EMERGENCY MEDICAL SERVICES

CEU 137N	HEARTSAVER CPR/AED/FIRST AID	SEPTEMBER 10	1	8:00 A.M.-12:00 P.M.	S	BEVILL	\$45.00
CEU 137N	HEARTSAVER CPR/AED/FIRST AID	DECEMBER 3	1	8:00 A.M.-12:00 P.M.	S	BEVILL	\$45.00
CEU 136C	BLS FOR HEALTHCARE PROVIDERS - INITIAL	TBA	TBA	TBA	TBA	BEVILL	\$50.00
CEU 136C	BLS FOR HEALTHCARE PROVIDERS - RENEWALS	TBA	TBA	TBA	TBA	BEVILL	\$40.00
CEU 136H	BLS/CPR INSTRUCTOR COURSE	SEPTEMBER 29	1	8:00 A.M.-5:00 P.M.	TH	BEVILL	\$150.00
CEU 136E	ACLS PROVIDER	SEPTEMBER 9	1	8:00 A.M.-5:00 P.M.	F	BEVILL	\$150.00
CEU 136B	PALS PROVIDER	SEPTEMBER 23	1	8:00 A.M.-5:00 P.M.	F	BEVILL	\$150.00
CEU 137U	PHTLS	OCTOBER 13-14	2	8:00 A.M.-5:00 P.M.	TH & F	BEVILL	\$150.00
CEU 136V	EMERGENCY VEHICLE OPERATORS COURSE	SEPT. 16 & 24	2	8:00 A.M.-5:00 P.M.	FR & S	BEVILL	\$122.50
CEU 136W	EMERGENCY VEHICLE OPERATORS COURSE REFRESHER	TBA	TBA	TBA	TBA	BEVILL	\$35.00
CEU	PEPP	NOVEMBER 17-18	2	8:00 A.M.-5:00 P.M.	TH & F	BEVILL	\$150.00

For more information, contact the EMS Department. Call 256-331-5436 or 1-800-645-8967, Ext. 5436.

ACADEMY OF LIFELONG LEARNING

CEI 160A	ACADEMY	TBA	TBA	09:00A.M.-12:00 P.M.	T & TH	115	\$30.00
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THE ACADEMY OF LIFELONG LEARNING IS A VITAL PART OF THE CONTINUING EDUCATION PROGRAM AT NORTHWEST-SHOALS COMMUNITY COLLEGE. THE ACADEMY IS MADE-UP OF RETIRED AND SENIOR ADULTS WHO ARE YOUNG AT HEART; ARE INTERESTED IN CONTINUING TO LEARN; AND ENJOY FOOD, FUN, FIELDTRIPS AND FELLOWSHIP.

THE ACADEMY MEETS ON TUESDAY AND THURSDAY MORNINGS FROM 9:00 AM UNTIL 12:00 NOON FOR SIX WEEKS IN THE SPRING AND SIX WEEKS IN THE FALL. ANNUAL MEMBERSHIP FEE IS \$60.00 OR, LIKE MANY MEMBERS, YOU MAY PAY \$30.00 WHEN YOU ENROLL FOR EACH TERM. ACADEMY MEMBERS SELECT THE TOPICS OF DISCUSSION.

For more information, contact the Office of Continuing Education. Call 256-331-5218 or 256-331-5221.

TRAINING FOR BUSINESS AND INDUSTRY

THE TBI STAFF WORKS WITH AREA COMPANIES TO MEET SPECIFIC TRAINING NEEDS. IF SCHEDULED CLASSES, WHETHER ACADEMIC, OR TECHNICAL PROVIDE THE REQUIRED TRAINING, THEY ARE UTILIZED. IF THERE COURSES DO NOT MEET THE COMPANY REQUIREMENTS, A TBI COORDINATOR WORKS WITH A CLIENT COMPANY TO DEVELOP A TRAINING PROGRAM. NORTHWEST-SHOALS WILL PROVIDE THE TRAINING TO YOUR STANDARDS. ADDITIONALLY, NORTHWEST-SHOALS IS PREPARED TO CONDUCT TRAINING AT THE TIMES AND LOCATIONS CONVENIENT FOR OUR BUSINESS CLIENTS AND THEIR EMPLOYEES. SOME OF OUR TRAINING SUBJECTS INCLUDE BUT NOT LIMITED TO:

- BLUEPRINT READING
- CAD/CAM/CAE
- CFC CERTIFICATION
- COMPUTER CLASSES
- COMPUTER NUMERIC CONTROL (CNC)
- COMPUTER SOFTWARE TRAINING
- DRAFTING & DESIGN - AUTOCAD & SOLID WORKS
- EMERGENCY MEDICAL SERVICES/TECHNOLOGY
- EQUIPMENT INSTALLATION
- FORKLIFT OPERATIONS
- INDUSTRIAL MAINTENANCE - ELECTRICAL, MECHANICAL, GENERAL (AIR CONDITIONING, HYDRAULICS, PLUMBING & GAS, PNEUMATICS, AND REFRIGERATION).
- LEADERSHIP
- MACHINE TOOL/CNC/MACHINE SHOP SKILLS
- MATHEMATICS (BASIC MANUFACTURING SHOP MATH)
- OSHA - CONFINED SPACE ENTRY, ELECTRICAL SAFETY, HAZCOM, HAZMAT, LEGAL ISSUES, PLANT SAFETY TRAINING, SAFETY PROCESS DESIGN, & STANDARDS.
- PIPE-FITTING
- PRECISION ELECTRONICS/ASSEMBLY/MEASUREMENT
- PROGRAMMABLE LOGIC CONTROLLERS (PLC)
- RELAY LOGIC
- SECRETARIAL SKILLS
- SERVSAFE ESSENTIALS
- SPANISH FOR THE WORKPLACE
- STATISTICAL PROCESS CONTROL (SPC)
- WELDING
- WORKPLACE READINESS - CONFLICT RESOLUTION, PROBLEM SOLVING, SELF-MANAGEMENT, TEAMWORK

Call 256-331-5289 or email mrwitt@nwsc.edu for more information.