

**Business Administration 240102 BUA
Associate in Science Degree**

Available: Phil Campbell and Shoals Campuses
 Advisors: T. McClinton (5212) mcclinton@nwscce.edu
 T. James (6281) timmy.james@nwscce.edu
 C. Smith (5326) csmith@nwscce.edu
 J. James (6234/5346) jamesje@nwscce.edu
 P. Hogan (5232) hogan@nwscce.edu
 J. Baltes (5353) jbates@nwscce.edu
 P. Peters (6326) ppeters@nwscce.edu

This program is designed for the student to transfer to four-year institutions that offer degrees in various areas of business administration such as Accounting, Banking and Finance, Management, and Marketing.

Entering students are required to complete ORI 101. Transfer students are exempt from this requirement.

	Semester Hours
Area I: Written Composition	6
**ENG 101 and 102	
Area II: Humanities and Fine Arts	12
*Literature: ENG 271 and 272, ENG 251 and 252 or ENG 261 and 262 6 SPH 107	
Elective: Choose one course from among ART 100, MUS 101, PHL 206*, THR 120, Foreign Language*	
Area III: Natural Sciences and Mathematics	11
Science: Choose two core courses from among BIO, PHS, PHY, CHM..... 8 Math: Choose one from MTH 112 or above***	
Area IV: History, Social and Behavioral Science	12
*History: HIS 101 and 102 or HIS 201 and 202	
ECO 231 and 232	
Area V: Pre-Professional, Pre-Major, and Elective Courses	19-23
BUS 241 and 242..... 6 Business Electives: Choose three courses from among BUS 263, BUS 275, BUS 285, BUS 271, 272	
CIS 146	
General Elective	
PED can be used as a general elective.	

Total Semester Transfer Hours 60-64

*See note 2 on page 44.

**Keyboarding skills are essential for the successful completion of English 101.

***Some schools require calculus, MTH 125 or MTH 120.

**Carpentry/Cabinetmaking
AOT Degree**

Available: Shoals Campus
 Advisors: Charles Hardy (5236) charles.hardy@nwscce.edu

Students desiring to receive the AOT Award must complete all major certificate courses, one minor certificate course of study, and the required credit hours of general education courses in Areas I, II, III, and IV. Upon completion of all the courses listed, students are eligible to receive the Associate in Occupational Technology Degree. Students desiring to take general education courses for transfer to another institution should consult an advisor for proper general education course selection.

Core Degree Requirements for the Associate in Occupational Technology Degree

Entering students are required to complete ORT 100. Transfer students are exempt from this requirement.

	Semester Hours
Area I: Written Composition	3
English Composition I and/or Technical Writing	
Area II: Humanities and Fine Arts	3
Area III: Natural Science and Mathematics	9
A minimum of 3 hours in degree creditable mathematics is required. The additional 6 hours of degree creditable coursework may be taken from disciplines of math, biology, chemistry, physical science, physics, environmental technology and computer science.	
Area IV: History, Social and Behavioral Sciences	3
Courses may be taken from the disciplines of history, economics, geography, political science, psychology, and sociology.	

**Minimum General Requirements 18
Major Requirements Semester Hours**

CAB 101 Introduction to Cabinetmaking	3
CAB 104 Cabinet Shop Operation	3
CAB 142 Wood Finishing and Spraying	5
CAB 204 Cabinetmaking/Millwork	5
CAB 230 Estimating Costs in Cabinetmaking	2
CAR 112 Floors, Walls, Site Prep	3
CAR 113 Floors, Walls, Site Prep Lab	3
CAR 121 Introduction to Blueprint	3
CAR 131 Roof and Ceiling Systems	3
CAR 133 Roof and Ceiling Systems Lab	3
CAR 211 Construction Specialties	3
CAR 217 Estimating Materials	3
Electives	6
Total Major Requirements	45