

**Accounting Technology** 520302 ACT  
**Career Certificate**

Available: Shoals Campus  
 Advisors: P. Hogan (5232) [hogan@nwsc.edu](mailto:hogan@nwsc.edu)  
 E. Carter (5277) [cartere@nwsc.edu](mailto:cartere@nwsc.edu)

Accounting Technology is designed to meet the need for personnel in a broad range of accounting fields, including accounting systems, recordkeeping, financial statements, payroll accounting, and other areas.

The program is designed for the student who does not intend to transfer to a four-year institution but intends to seek immediate employment. This program is appropriate for students who are employed and wish to gain a better understanding of accounting.

**Entering students are required to complete ORI 101. Transfer students are exempt from this requirement.**

General Education Requirements	Semester Hours
**ENG 101 English Composition I .....	3
MTH 116 Mathematical Applications .....	3
OAD 125 Word Processing .....	3
OAD 133 or BUS 215 Business Communications .....	3
<b>Total General Education Requirement.....</b>	<b>12</b>

**Major Requirements**

ACT 104 Introduction to Business .....	3
ACT 115 Introduction to Accounting Computer Resources ..	3
ACT 141 Basic Accounting Principles .....	3
ACT 142 Advanced Accounting Principles .....	3
ACT 246 Microcomputer Accounting .....	3
ACT 253 Income Tax .....	3
ACT 247 Advanced Accounting Applications on the Microcomputer .....	3
ACT 249 Payroll Accounting .....	3
ACT 256 Cost Accounting or BUS 248 Managerial Accounting .....	3
ACT 262 Directed Studies .....	3
<b>Total Major Requirements .....</b>	<b>30</b>

**Total Semester Credit Hours .....** 42

\*\*Keyboarding skills are essential for the successful completion of English 101.

**Agriculture** 240102 AGR  
**(Vocational Education)**  
**Associate in Science Degree**

Available: Phil Campbell and Shoals Campuses  
 Advisors: M. Murphy (6246) [docm@nwsc.edu](mailto:docm@nwsc.edu)

This program is designed for students who plan to transfer to a four-year institution with a major in vocational agricultural education. By consultation with the advisor, an outline can be arranged to convert this program of study to agriculture science.

**Entering students are required to complete ORI 101. Transfer students are exempt from this requirement.**

	Semester Hours
Area I: Written Composition .....	6
**ENG 101 and 102	
Area II: Humanities and Fine Arts .....	12
*Literature: ENG 271 and 272, ENG 251 and 252 or ENG 261 and 262 6 SPH 107 .....	
Elective: Choose one course from among ART 100, MUS 101, PHL 206*, THR 120, Foreign Language* .....	
Area III: Natural Sciences and Mathematics .....	11
Science: A Chemistry Sequence from CHM 104 and 105 or CHM 111 and 112 8 Math: Choose one from MTH 112 (or above) MTH 113, 120, 125, 126, 227, 237, 238 . 3	
Area IV: History, Social and Behavioral Science .....	12
*History: HIS 101 and 102 or HIS 201 and 202 .....	
Social and Behavioral Sciences: Choose two courses from among ECO 231, 232; GEO 100; POL 211, PSY 200, 210; SOC 200, 210 .....	
Area V: Pre-Professional, Pre-Major, and Elective Courses: .....	19-23
BIO 103, 104 .....	
CIS 146 or demonstrated equivalent computer competency skills. ECO 231, PSY 200, SOC 200 (if not taken in Area IV) or elective courses appropriate to individual student and transfer institutions. PED can be used as a general elective. ....	
	11-15

**Total Semester Transfer Hours .....** 60-64

\*See note 2 on page 44.

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