

Medical Transcription Certificate - Wallace Linkage 510899 MTC

Available: Phil Campbell and Shoals Campuses
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Medical Transcriptionists process a variety of detailed clinical reports, including but not limited to: patient histories, physical examinations, physician consultation reports, operative reports, diagnostic reports, and discharge summaries. Medical transcriptionists may work in a variety of settings, including physicians' offices, clinics, hospital health information, and radiology departments. Some medical transcriptionists go on to establish their own home-based transcription businesses. Excellent keyboarding and computer skills with an extensive understanding of medical terminology, a commitment to quality performance and accuracy are necessary for success in this field.

Students may apply the Medical Transcription Certificate coursework and on-the-job experience toward the requirements for the national Certified Medical Transcriptionist (CMT) credential, which is conferred by the American Association for Medical Transcription.

Students may complete the Medical Transcription program coursework either online or on campus in the traditional classroom setting.

All Medical Transcription program classes are offered online. Medical Transcription students who live within 50 miles of campus must attend a minimum number of on-campus class/lab meetings. Instructors may require online students to take make-up exams on campus. Instructors may also require online course exams to be proctored, according to college policy.

Full-time students may complete the courses in two semesters (Actual program completion time may vary).

All Courses in this major with a HIT or MTR prefix must be taken at Wallace State, therefore there is only one class which a student may complete at Northwest-Shoals Community College.

Entering students are required to complete ORI 101. Transfer students are exempt from this requirement.

Certificate Requirements	Semester Hours
ENG 101 English Composition I	3
Total Semester Hours	3

Students must complete specialized courses at Wallace State to receive this certificate. Wallace State enrolls students in this program competitively and only in certain terms. See your advisor.

Occupational Therapy Assistant Career Degree - Wallace Linkage 510899 OTA

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Under the direction of an Occupational Therapist, the Occupational Therapy Assistant (OTA) assists in evaluating patients and in developing a plan of selected tasks to restore, influence or enhance performance of individuals whose abilities to cope with daily living tasks are impaired or threatened by developmental deficits, the aging process, physical injury or illness, learning disabilities, or psychological and social disabilities. Occupational Therapy Assistants are employed in general hospitals, rehabilitation centers, nursing homes, home health care agencies, private practices, and other specialized health care settings.

The Occupational Therapy Assistant Program is a two-year course of full-time study.

The certifying agency is the National Board for Certification in Occupational Therapy, Inc. (NBCOT). After successful completion of the NBCOT exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Conviction of a felony may affect a graduate's ability to sit for the NBCOT certification examination or to attain state licensure. Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. See program webpage for accreditation information.

General Required Courses to be Completed at Northwest-Shoals Community College.

Entering students are required to complete ORI 101. Transfer students are exempt from this requirement.

Semester Hours	
*BIO 201 Human Anatomy and Physiology I	4
ENG 101 English Composition I	3
Humanities/Fine Art Elective	3
MTH 116 Mathematical Applications	3
OAD 211 Medical Terminology	3
OAD 101 Beginning Keyboarding	3
PSY 200 General Psychology	3
SPH 107 Fundamentals of Public Speaking	3
Total Semester Hours	25

***Biology 103 highly recommended**

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